



Cassia County Board of Commissioners SPECIAL MEETING MINUTES

Tuesday, January 3, 2023

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

9:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

- 1) 9:03 AM Call to order
- 2) Pledge of Allegiance and prayer
- 3) 9:05 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Cally Velasquez - Deputy Clerk (Not voting).

- 4) 9:05 AM Calendar, meetings, committee reports, and correspondence were reviewed.
 - a) 1/5/2023 - Idaho Public Safety Communications meeting - Searle
 - b) It was determined to hold a special meeting of the BoCC on Tuesday, January 17, 2023.
 - c) It was determined to cancel the regular BoCC meeting scheduled for January 23, and to only hold a brief meeting on January 30, 2023 due to IAC Conferences being held in Boise that week.
 - i) 9:42 AM Chair Beck discussed that he had received a message from the IOEM, stating that all actions and project deliverables have been completed for the 2018 State Homeland Security Grant Program. The State has closed the grant as of 11/29/2022.
- 5) 9:12 AM Approve payables for 1/3/2023

9:12 AM **Motion and Action:** Approve payables as presented on 1/3/2023, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Motion passed unanimously.

- 6) 9:14 AM Approve minutes from 12/19/2022

9:14 AM **Motion and Action:** Approve minutes from 12/19/2022 as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member
Motion passed unanimously.

CASSIA COUNTY COMMISSION
SPECIAL SESSION
Tuesday, January 3, 2023

7) 9:14 AM Approval of Clerk's Office recommendations regarding junior college Certificates of Residency

9:15 AM **Motion and Action:** Approve Clerk's Office recommendations to approve one junior college Certificate of Residency as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Motion passed unanimously.

- 8) 9:15 AM Personnel Matters - Change of Status Requests
- a) CCSO - Michael Rose - Sergeant Patrol Deputy - promotion
 - b) MCCJC - Melanie Carter - Jail Tech 2.0 - voluntary resignation
 - c) Assessor's Office - Dwight Davis - Assessor - voluntary resignation

9:17 AM **Motion and Action:** Approve Change of Status Requests as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- d) 11:04 AM CCSO - Leonardo Fierro - corrected resignation date

11:05 AM **Motion and Action:** Approve Change of Status Request as presented, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.
Motion passed unanimously.

9) 9:49 AM Executive Sessions

9:50 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:56 AM Upon exit of Executive Session, the board took the matter under advisement.

10) 9:19 AM Decision on Sage Cove Subdivision

- a) Commissioner Kunau read his decision on the Sage Cove Subdivision into the record.
- b) After listing the facts and his findings as he understood the matter, he decided to approve the Sage Cove Subdivision development.
- c) A signed copy of the decision in the matter was placed in the record.

- 11) 9:26 AM Discussion on elevator repair and/or replacement - Searle
- a) The elevator remains inoperable due to a power outage that occurred recently. Some parts have been replaced but the elevator is still not working.
 - b) 10:56 AM Mr. Hernandez joined the discussion to give an update on the elevator and possible replacements. He reviewed with the Board the repairs that have been made and what is still needing to be done. The parts have been hard to find as they are obsolete.
 - c) There are two companies he has solicited bids from for a replacement two years ago. One was estimated at \$135,000.00 and the other was \$168,000.00.
 - d) Chair Beck directed Mr. Hernandez to work with Commissioner Kunau in pursuing replacement of the elevator.

SCHEDULED ACTION AGENDA ITEMS

- 12) 9:30 AM Review approval of cancellation of taxes for approved Homeowners Exemptions

9:37 AM **Motion and Action:** Approve \$7,503.00 in cancellation of taxes for approved Homeowners Exemptions as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- 13) 9:38 AM Review and approve FY2022 PDC Expense Change form - Deputy Auditor Wallace

9:41 AM **Motion and Action:** Approve signing the FY2022 PDC Expense Change form as presented, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- 14) 11:13 AM Adjourn

11:13 AM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

APPROVED:



Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:



Cally Velasquez